

Live-Online-Training: Remote Project Management

The essential tools for project management in remote teams

In today's project landscape, innovative ideas have to be implemented as quickly as possible and on a tight budget. Project managers face this challenge especially in an international and remote workplace. But many employees with project responsibility have never been trained to handle demanding projects professionally.

Your Benefit:

This Live-Online-Training will introduce you to the most important methods and tools of project management, so that you can plan and control your projects professionally right from the start.

A short project cycle is simulated and the most important project management tools can be applied directly in your (international) project setting.

Contents

- Introduction to the topic "Project Management"
- Tasks of project management
- What makes good project management?
- What makes a professional project organisation?
- From the detailed clarification of the assignment to the successful kick-off
- Project structure planning
- Project controlling
- Giving status reports
- Digital tools for project managers
- Project communication
- Performing risk & stakeholder analysis
- Project completion: Finalising and evaluating projects professionally

Target group

Project managers, project assistants, experts who work in project teams and who are responsible for sub-projects.

Methods

Our Live-Online-Trainings are designed for, and rely on, active participation to ensure a quality learning experience. Group discussions and debate, problem-solving in small groups or pairs, role-playing and assessments are just a few examples of the methods used in this course.

Format

- Live online training: 2 days
- Time: 9 a.m. to 5 p.m.

You also have access to accompanying documents such as photo log, hand-out, feedback sheet etc. via our ime learning world.

Technical information

To participate in the training on your PC or notebook, you need a stable internet connection, an up-to-date browser, a camera and a microphone; a headset is ideal.

We do not recommend participation with a smartphone or tablet.

To ensure that you can concentrate fully on the training from the start, we strongly recommend that you take part in the technical check. Should any difficulties arise, e.g. with sound and/or image, they can be checked and fixed before the training.

Training No. **EN11**

All current dates and prices can be found here: [Live-Online-Training: Remote Project Management](#)